

**Orange County Canvassing Board Minutes  
Orientation Meeting  
For the Primary Election  
Wednesday, July 20, 2016 at 4:30 p.m.**

**Attendance**

Jeanette Bigney, County Judge, Board Chair  
Bryan Nelson, County Commissioner  
Bill Cowles, Supervisor of Elections  
Jennifer Thompson, Alternate County Commissioner  
Tanya D. Wilson, Alternate County Judge  
Scott R. McHenry, Canvassing Board Attorney  
Denise M. Williams, Recording Secretary

**Public Attendees**

No public attendees were present.

The meeting was called to order at 4:35 p.m.

Acknowledgement of Public Notification advertisement published in the Orlando Sentinel on July 17, 2016.

Meeting Minutes from March 25, 2016, Overseas/Military Ballots for the Presidential Preference Primary and Municipal Elections were reviewed and accepted. **Jeanette Bigney, Chair, County Judge, made a motion to approve the Minutes. Bill Cowles, Supervisor of Elections seconded the motion. Motion approved.**

The Orange County Supervisor of Elections Public Test Outline for the August 30, 2016 Primary Election was reviewed and accepted. **Bill Cowles, Supervisor of Elections made a motion to approve The Orange County Supervisor of Elections Public Test Outline for August 30, 2016 Primary Election. Jeanette Bigney, Chair, County Judge, seconded the motion. Motion approved.**

The Canvassing Board Criteria to be used for 2016 was reviewed and accepted. **Bill Cowles, Supervisor of Elections made a motion to approve Canvassing Board Alternates to sign the Canvassing Criteria. Jeanette Bigney, Chair, County Judge, seconded the motion. Motion approved.**

The Voter Intent Rule Examples to be used for the 2016 were reviewed and accepted. **Bill Cowles, Supervisor of Elections made a motion to approve voter intent rule examples to be used for 2016. Jeanette Bigney, Chair, County Judge, seconded the motion. Motion approved.**

Supervisor Cowles asked for Authorization for Staff to Duplication ballots and Canvassing Board to spot check and handle questionable ballots reviewed and accepted. **Bill Cowles, Supervisor of Elections made a motion to approve authorization for Supervisor of Elections Staff to duplication ballots and Canvassing Board to spot check and handle questionable ballots. Bryan Nelson, County Commissioner seconded the motion. Motion approved.**

Review and finalize calendar- no changes needed.

There being no further business, **Bill Cowles, Supervisor of Elections made a motion to adjourn the meeting. Jeanette Bigney, Chair, County Judge seconded the motion. All voted in favor, motion approved.**

The meeting adjourned 5:50 p.m.

Respectfully Submitted by:

Denise M. Williams, Recording Secretary