

2016 Canvassing Board Calendar

BLUE = Canv Bd Meetings/**ORANGE = Legal Notice Info/****RED = Significant Dates/****BLACK = Other**

~ January 2016 ~						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2
3	4	5	6	7	8	9
10	11	12 <small>Leg Session Begins</small>	13	14 <small>Canv. Board Workshop 9 a.m. - 4 p.m.</small>	15	16
17	18 <small>MLK Holiday</small>	19 <small>Legal Ad – Canv. Bd. Meeting 1/28</small>	20	21	22	23
24	25	26 <small>Last Day to Publish Legal Ad Canv. Bd. Meeting 1/28 (Not req'd by Statutes)</small>	27	28 <small>Canv. Board Orientation 4:00 p.m.</small>	29	30
31	Notes:					

~ February 2016 ~						
◀ January						March ▶
Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1	2	3	4	5	6
7	8 Legal Ad for Public Tests 2/24 including Public Viewing of Absentee Ballots Display Ad 02/28 – Sample Ballot. Certified Letters to Party Chairs and Candidates	9	10	11	12	13
14 Last day/Cert Letters to Party Chairs/Candidate(s) F.S. 101.5612(2)	15 President's Day	16	17	18	19	20
21	22 Last day to Publish Legal Ad for Public Test 2/ including Public Viewing of Absentee Ballots – F.S. 101.5612(2)	23 Sample Ballot Mail Out	24 Public Test 8:00 a.m. F.S. 101.5612. Last day to Publish Display Ad – Sample Ballot 02/28	25	26	27
28	29 Early Voting Begins 1st Date to Canvass Abs Ballots & Process Leap Year	Notes:				

~ March 2016 ~						
◀ February						April ▶
Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1	2	3	4 Legal Ad for Canv. Bd. Meetings Election Week	5
6	7	8	9	10	11	12 Last day to Publish Legal Ad for Canv. Bd. Meetings Election Week F.S 102.141(2)
13	14 Canv. Board Meeting/ Canvass Absentees 2:00 p.m.	15 PPP Canv. Board Meeting Time TBD	16 Prep – Results Verification Legal Ad for Canv. Bd. Meetings 3/25 and Manual Audit 3/29	17 Canv. Board Meeting/ Results Verification and Provisionals 1:00 p.m.	18 School Out	19 Deadline - 1 st Set Unofficial Results due to DOS NOON F.S. 102.141
20	21 OCPS Spring Break ---->	22	23 Last day to Publish Legal Ad for Canv. Bd. 3/25 F.S 102.141(2)	24 Deadline - 2 nd Unofficial Results if Recount 3:00 p.m. F.S. 102.141 (7)(c)	25 Good Friday Canv. Board Meeting Overseas Ballots, Cert& Cond. Of Elec Report, Pick Contest & PCT for Audit – NOON Post Manual Audit Date/Time/Loc. In 4 Conspicuous places plus website	26
27 Deadline – Official Certification/Conduct of Election Due NOON F.S. 102.141 (9)(a) Last day to Publish Legal Ad for Canv. Bd. Manual Audit 3/29 F.S 102.141(2) EASTER	28 Last day to Post in 4 Conspicuous places & website per Rule 1S-5.026	29	30	31	Notes: April 1 11:59 p.m. deadline for Manual Audit – 7 th day following certification of Election – if certified on 3/25/16. Last day for results to State is Weds April 13. F.S. 101.591(5)	

April 12th – Municipal Run-off Elections if necessary – Apopka and Ocoee (City Canvassing Boards)

July 20 – Canvassing Board Orientation 4:30 PM to 5:30 PM Elections Office Conference Room

July 25 – Certified Letters to Party Chairs/Candidate(s) & Legal Ad for Public Test & Public Viewing of Absentee Ballots 8/10.

~ August 2016 ~						
◀ July						September ▶
Sun	Mon	Tue	Wed	Thu	Fri	Sat
31 Last day/Cert Letters to Party Chairs/Candidate(s) F.S. 101.5612(2)	1	2	3	4	5	6
7	8 Last day to Publish Legal Ad for Public Test including Public Viewing of Absentee Ballots 8/10 – F.S. 101.5612(2)	9 Sample Ballot Mail Out	10 Public Test 9:00 a.m. F.S. 101.5612 Last day to Publish Display Ad for – Sample Ballot 8/14	11	12	13
14	15 Early Voting Begins 1st Date to Canvass Abs Ballots & Process	16	17 Legal Ad for Canv. Bd. Meetings 8/26 and Election Week thru Manual Audit 9/8	18	19	20
21	22	23	24 Last day to Publish Legal Ad for Canv. Bd. 8/26+ F.S. 102.141(2)	25	26 Canv. Bd. Meeting if needed 1:00 p.m. MEETING CANCELED	27
28	29 Canv. Bd. Meeting 1:00 p.m. until done	30 Primary Canv. Bd. Meeting Time 4:00 PM	31 Prep – Results Verification	Notes:		

~ September 2016 ~						
◀ August						October ▶
Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1 Canv. Bd. Meeting Results Verification 10:00 a.m. until done Certify & Cond. Of Elec Report, Pick Contest & PCT for Audit	2 Deadline - 1 st Set Unofficial Results due to DOS NOON F.S. 102.141	3
4 Deadline - 2 nd Unofficial Results if Recount 3:00 p.m. if recount F.S. 102.141 (7)(c)	5 Labor Day	6 Canv Bd. Meeting <i>if needed</i> . Certify & Cond. Of Elec Report, Pick Contest & PCT for Audit NOON Last day Legal ad 9/8 Deadline – 5:00 p.m. Final Certification Results to State	7	8 Manual Audit 8:00 a.m. F.S. 101.591 (4) by 11:59 p.m. 7 th day following certification Deadline – 11:59 p.m.	9	10
11	12	13 <u>Deadline to complete Manual Audit</u>	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	Notes:

~ October 2016 ~						
◀ September						November ▶
Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2	3	4	5	6	7	8
9	10 Legal Ad for Public Test 10/19	11	12	13	14	15
16	17 Last day to Publish Legal Ad for Public Test including Public Viewing of Absentee Ballots 10/19 – F.S 101.5612(2)	18 Sample Ballot Mail Out	19 Public Test 8:00 a.m. F.S. 101.5612 Last day to Publish Display Ad for – Sample Ballot 10/23	20	21	22
23	24 Early Voting Begins 1st Date to Canvass Abs Ballots & Process	25 Legal Ad for Canv. Bd. Meetings 11/3 and Election Week	26	27	28	29
30	31	Notes:				

~ November 2016 ~						
◀ October						December ▶
Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1 Last day to Publish Legal Ad for Canv. Bd. 11/3 + F.S 102.141(2)	2	3 Canv. Bd. Meeting 1 st Canvas 1:00 p.m. until done	4	5
6	7 Canv. Bd. Meeting 1:00 p.m. till done.	8 General Election Canv. Bd. Meeting, Time TBD	9 Prep – Results Verification Legal Ad for Canv. Bd. Meetings 11/18 and 11/22	10 Canv. Bd. Meeting Results Verification 1:00 p.m.	11 Canv. Bd. Overflow Day 10:00 a.m. til done	12 Deadline - 1st Set Unofficial Results due to DOS NOON F.S. 102.141
13	14	15	16 Last day to Publish Legal Ad for Canv. Bd. 11/18 F.S 102.141(2)	17 Deadline - 2nd Unofficial Results if Recount 3:00 p.m. F.S. 102.141 (7)(c)	18 Canv. Board Meeting Overseas Ballots, Cert& Cond. Of Elec Report, Pick Contest & PCT for Audit – NOON Post Manual Audit Date/Time/Loc. In 4 Conspicuous places plus website	19
20 Deadline – Official Certification/Conduct of Election Due NOON F.S. 102.141 (9)(a) Last day to Publish Legal Ad for Canv. Bd. Manual Audit 11/22 F.S 102.141(2)	21 Last day to Post in 4 Conspicuous places & website per Rule 1S-5.026	22 Manual Audit 8:00 a.m. F.S. 101.591 (4) by 11:59 p.m. 7 th day following certification	23	24 Thanksgiving -->	25 Holidays	26
27 Deadline – Manual Audit 11:59 p.m.	28	29	30	Notes: Manual Audit - Last day for results to State is Weds Dec. 7 - F.S. 101.591(5)		

◀ November

~ December 2016 ~

January ▶

Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31